

ADVISING STUDENT ORGANIZATIONS

Revised as of September 2022

All student organizations need an advisor in their organization. This advisor must be a UNK faculty or staff member. An advisor has many responsibilities, including but not limited to:

1. Meet with the student organization leaders to discuss upcoming meetings, programs, long-term plans, goals, and problem solving. Attend as many functions and formals of organization as possible.
2. Attend general, special, and executive board meetings as often as possible. Assist student organization in monitoring and adhering to the budget.
3. Explain and clarify University policies and procedures that apply to the student organization.
4. Communicate with the organization regarding appropriate behavior on the part of the members and possible consequences of unacceptable behavior.
5. Attend update and training sessions for advisors as held by the Office of Student Engagement.
6. If relevant, be familiar with the national structure and services provided by affiliated bodies (e.g., national organization of fraternities and sororities)
7. Be knowledgeable of the organization's constitution and bylaws.